



TEXAS YOUTH COMMISSION

CHERYLN K. TOWNSEND

Executive Director

Re: Notice of Revisions to CCF-040 Minimum Length of Stay Form

Date: September 9, 2011

This notice is to let you know that changes have been made to the CCF-040 Minimum Length of Stay Form. These changes apply to all youth committed to TYC on or after September 1, 2011.

If a youth is sent to TYC on an indeterminate commitment (without a specific sentence), state law requires TYC to assign the youth a minimum length of stay. TYC calculates the minimum length of stay based on the severity of the youth's committing offense (severity rating) and the risk the youth might pose to the community (assessment rating). These changes will only affect how TYC calculates the assessment rating.

Beginning September 1, 2011:

- If a youth has been arrested, as an adult, for a felony or misdemeanor offense committed on or after his/her 17th birthday, the arrest will be included in assessment factor #1.
- If a youth has been convicted for a felony or misdemeanor offense, the conviction will be included in assessment factor #3.

Please remember that these changes only apply to youth who are committed to TYC on or after September 1, 2011.

A copy of the CCF-040 is attached. If you have any questions about these changes, please contact the Texas Youth Commission Office of General Counsel at (512) 424-6180.